

Sam Houston State University
A Member of The Texas State University System

Finance & Operations Human Resources Policy HR-12
Employee Development

SUBJECT: Staff Employee Professional Development

PURPOSE: To provide for the development of employees job-related professional abilities and skills and to enhance capacity to perform assigned job duties.

POLICY: Sam Houston State University (University) is committed to supporting and providing professional development training to promote professional growth in support of

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- c. Professional organization meetings offer a source of specialized training, attendance at these meetings is considered a method of development.
- d. Continuing education classes offered by civic organizations, community colleges, public schools, etc.

5. Employee Education Assistance Program for SHSU and TSUS Administration Employees This program is for full-time (1.0 FTE) benefits-eligible staff and faculty employees, employed by SHSU or Texas State University System (TSUS) Administration, who desire to enroll in university credit courses at the University. Applicants must be employed by SHSU or TSUS Administration.

